FSC TEMPLATE

PROPOSAL FOR THE TRANSFER OF FOREST STEWARDSHIP STANDARDS TO THE REVISED P&C FSC-STD-01-001 V5

FSC-TPT-60-007 (VERSION 2-1) EN

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PROPOSAL FOR THE TRANSFER OF APPROVED FOREST STEWARDSHIP STANDARDS TO THE REVISED P&C FSC-STD-01-001 V5

FSC-TPT-60-007 (VERSION 2-1) EN

Approved 15 August 2012
FSC Policy and Standards Unit

Foreword

The purpose of this template is to support the development of a proposal and work plan for transferring Forest Stewardship Standards to the revised Principles and Criteria (FSC-STD-01-001 V5). It also serves as a communications tool to inform stakeholders of the transfer process being proposed and to gather input and support for this process.

This template is divided into two parts:

> **PART I** request general information related to the standards transfer process. ***Irrespective of when you plan to begin the standard transfer, it is requested that you submit Part I to FSC by 31 October 2012.*** This will allow FSC to know how you plan to implement the standards transfer, how to engage with you in the development of the International Generic Indicators (IGIs), and how to best provide you with support as you implement the transfer.
>
> **PART II** requests more detailed information related to the transfer process, including a time-bound workplan and budget, contact information for the Standards Development Group and the Consultative Forum, the use of Technical Experts, and the communications plan. Once completed, Part II shall be submitted to FSC to approve the plan for an FSC Forest Stewardship Standard entered for the transfer process.
>
> *NOTE: It is important that the intended transfer process is registered with FSC prior to beginning the process; if a standard is not registered for transfer then it may be replaced by the International Generic Indicators once developed and any current national indicators will then be lost.*

Please send both PART I and PART II, either in two parts or as one completed template to FSC's Policy and Standards Unit:

Gordian Fanso, FSC Policy Manager for National Standards: g.fanso@fsc.org

PART I: GENERAL INFORMATION

Please fill out this PART and submit it to FSC by 31 October 2012.

1. Background

Proposal to transfer the FSC Forest Stewardship Standard in [*provide the name of your country/region here***] to the revised P&C (V5-0).**

1.1 This proposal is submitted by:

Name: Silvia Martinez Martínez
Position: Project Manager of FSC Spain
Address: C/ Alcalá, nº 20, 4th floor. Office 407. 28014 Madrid
Telephone: +00 34 914464881
Email: :+00 34 914464881

1.2 Please state the name and position of the person who will manage the transfer process, if different from above: Silvia Martinez Martínez

1.3 Please state the name and approval date of the standard(s) which you propose to transfer to the revised P&C (V5-0): Spanish standards of forest management for FSC certification.FSC-STD-ESP-2006-01-ESP (V 2.0). Approved by FSC International in January 2006. Modified in April 2007, May 2009 and September 2012.

2. Description of the type of transfer that will be undertaken

Below are four general options for transferring approved forest stewardship standards to the revised P&C. Please select the one you will generally follow and provide a detailed description of how you plan to undergo the transfer process. *Note that the National Standards Development Group in your country is highly encouraged to actively participate in the consultation on the FSC International Generic Indicators.*

☐ **Option A. Basic Model:**
For recently approved national standards
- Transfer of existing indicators to the revised P&C, as appropriate, plus adoption of the FSC IGIs to fill identified gaps.

X **Option B. Advanced Model**:
For approved national standards in need of some specific revisions, identified through a review of the standard
- Transfer of existing indicators to the revised P&C, as appropriate, plus adoption of the FSC IGIs to fill identified gaps.
- Revision of specific indicators identified by the Standards Development Group as needing additional work.

☐ **Option C. Super Advanced Model:**
Only to be applied in countries where approved national forest stewardship standards do not exist or exist but with limited scope, and where there is extensive experience in FSC certification
- Harmonization of existing CB Standards with any advanced draft national standards or approved standards with limited scope (e.g. SLIMF only, plantations only, etc.) (Motion #25 GA 2011).
- Transfer of existing indicators to the revised P&C, as appropriate, plus adoption of the FSC IGIs to fill identified gaps and for specific indicators needing revision.
- Revision of specific indicators identified by the Standards Development Group as needing additional work.

All transferred standards need to be approved by FSC IC before they can be put to practice.

Additional comments:

3. Timetable

Please fill out the below general timetable based on the type of transfer being planned and the expected initiation date. This is not intended to be the work plan for your standard transfer, but rather a basic overview of your transfer schedule, how it aligns with the IGI development process, and general steps you plan to implement. To best align the standards transfer process with the development of the FSC International Generic Indicators (IGIs), the below table provides the dates and key activities related to the IGI process and the regional outreach being planned.

Please also consider the following in your planning:

- Irrespective of the type of transfer option that is chosen, FSC highly encourages all Network Partners/SDGs to do a gap analysis of their standards to the revised P&C early in the IGI development process and to provide input on each draft of the IGIs with respect to the standards.
- All transfer processes are required to follow similar procedures as with standards revisions/development, including the use of a Standards Development Group and stakeholder consultation.
- More extensive revision or development (rather than a basic transfer) will require greater resources, such as extensive work of the Standards Development Group, extensive stakeholder consultation, field testing, etc. in order to finish within the transfer period. Please discuss any proposals for revision with the FSC IC National Standards Manager.

Estimated Dates	**IGI Process Schedule**	**Activities for Regional Representatives**	**Transfer Process: suggested actions for SDGs according to the option chosen.**
10-13 July 2012	**First IGI Group meeting** to launch process and work on Draft Zero	• Regional representative participation in meeting and discussions on how to engage SDGs in the process.	Step 1: SUPER ADVANCED MODEL ONLY Conduct harmonization of national draft standards and CB adapted standards; to include 1 month public consultation of the harmonized standard.
Mid August 2012 – mid September 2012	Results of first IGI Group meeting available	• Outreach to SDGs to share results of the first IGI meeting and gather input for a second meeting.	
3-5 October 2012	**Second IGI Group meeting** to prepare Draft 1.0 for public consultation	• Regional Representatives share input provided by SDGs with the IGI Group.	
November 2012 – January 2013	- PSU Drafting Team to work on Draft 1.0. - IGI WG Subcommittees to work on flagged issues and reach final agreement on Draft 1.0.	• Plan Regional Workshops, together with PSU Team. • Hold regular meetings to keep updated on IGI Process and share best practices. • Provide input and technical support to Draft 1.0.	Step 2: ALL MODELS Identify major gaps between existing approved Indicators and the revised P&C using the FSC Transfer Matrix.

Feb – March 2013	**First Public Consultation**	• First set of Regional Workshops for Regional Representatives, Network Partners/SDGs, FSC staff:
		
		  • Work on Transfer Matrix and identified major gaps.
		  • Input gathered for Draft 1.0.
		  • Flag Regional and National key issues.
			Step 3: ALL MODELS
			
			Conduct 1st National/Regional Consultation and Workshop, to focus on major gaps identified in the Transfer Matrix.

Estimated Dates	IGI Process Schedule	Activities for Regional Representatives	Transfer Process: suggested actions for SDGs according to the option chosen.
			Step 4: ALL MODELS SDGs meet and report back to Regional Representatives on National consultation on IGIs, by using the Transfer Matrix. SDGs to send to PSU National Transfer Matrix, highlighting key issues.
June 2013	**Third IGI Group meeting** to review feedback received and work towards Draft 2.0	• Regional Representatives share outcomes of first Regional Workshops (Flagged National issues, best practices, options for improvement, etc.).	
July-August 2013	- PSU Drafting Team to work on Draft 2.0. - IGI WG to reach final agreement on Draft 2.0.	• Plan second round of Regional Workshops, together with PSU Team. • Provide input and technical support to Draft 2.0.	Step 5: ALL MODELS Incorporate any revised IGIs into their Transfer Matrix as advised by the PSU.
September-October 2013	**Second Public Consultation**	• Second round of Regional Workshops. • National-level input on Draft 2.0 gathered.	Step 6: ALL MODELS Conduct 2nd National/Regional Consultation and Workshop. SDGs meet and report back to Regional Representatives on National consultation on IGIs, by using the Transfer Matrix. SDGs to send to PSU National Transfer Matrix, highlighting key issues.
December 2013	**Fourth IGI Group meeting** to develop a final Draft of the IGIs for Board approval	• Regional Representatives share outcomes of second round of Regional Workshops.	
April 2014	**Approval of the IGIs** by the FSC Board	• Regional Representatives assist SDGs in the final transfer to the revised P&C.	Step 7: ALL MODELS Following approval of the IGIs, final version of transferring National Standards submitted by SDGs to PSU for approval.
Dec 2014, with exceptions as necessary	-National and CB Adapted Standards transferred to the revised P&C -PSU Team lead on transfer of CB Adapted Standards to the revised P&C.		

4. What is the estimated budget for the transfer? What are your funding sources and funding needs?

It has requested for a Proyect to the International Strategic Fund (Revision and Adaptation of Forest Management Standards for FSC certification in spanish Dehesas) that includes part (20%) of the revision and transfer of National Standard (not yet solve). The rest of the work of the transfer are not intended to be covered economically, will be funded through its own resources and other funding sources to be defined.

PART II: DETAILED PLANNING

Please submit this PART of the template once you have defined the details of the transfer process. Note that similar to standards development/revision, the transfer process requires a Coordinator and Chair, a chamber-balanced Standards Development Group, a Consultative Forum, a Communications Plan and stakeholder consultation.

5. Workplan

Using the timetable provided at Number 3 above, please provide a detailed work plan of the tasks, activities and dates for the standard transfer.

You may submit a workplan using a different format as long as you include all the information in the below table. If you do so, then please attach your work plan to this template.

Task	Specific activities	Estimated start/end date
Constitution and establishment of the Technical Standards Committee	Establishment of the calendar of meetings of the Technical Committee	11 September 2012 / may 2012
	Constitution of the Experts Group and the Consultative Forum	October 2012
Initial planning of the review and transfer phases of the standard process	Completing Part I of the Transfer Form	15 September 2012 / 11 October 2012
	Part II of the Transfer Form	1 October 2012 / 31 October 2012
Initial revision of indicators according to the new structure of the P & C	Review of the first draft of the IGI's	15 October 2012/November 2012
	Compilation of technical questions about the process of revision and transfer and send to the regional representative	September 2012 2012 Traer
	Restructuring the national standard indicators to the new structure of P & C FSC IC	15 September / October 31, 2012
	Technical queries to the Experts Group	November 2012
	Participation in regional workshops	November 2012/January 2013

Task	Specific activities	Estimated start/end date
Transfer and revision of indicators with the help of IGI's to the new structure of the FSC p & c	The second draft of the IGI's review	April 2013-may 2013
	Compilation of technical questions about the process of revision and transfer and send to the regional representative	May 2013/June 2013
	Participation in regional workshops	May 2012-July 2012
	Review of the final draft of the IGI's	December 2013/January 2014
	Compilation of technical questions about the process of revision and transfer and send to the regional representative	January 2014/March 2014
	Indicators transfer and adoption of the IGI's needed	November 2012 and February 2014
	Review of specific indicators and definitions	November 2012 and February 2014
	Field testing	April 2013-April 2014
	Editing of drafts of indicators reviewed and transferred (by stages)	November 2012 / February 2014
	Sending of documents to the Expert Group and the Consultative Forum (phased)	November 2012 / February 2014
	Incorporation of comments received to the revision paper	February 2014
Completion of the process of review and transfer of national standard	Edition of the first draft of the revised and transferred national standard	February 2014
	Phase of public consultation (60 days)	February 2014/April 2014
	Edition of the second draft of the revised and transferred national standard	April 2014
	Public consultation phase (30 days)	April 2014-may 2014

Task	Specific activities	Estimated start/end date
Completion of the process of review and transfer of national standard	Edition the final document of the national standard revised and transferred	May 2014
	Phase of public consultation (60 days)	May 2014/July 2014
	Edition the overview of the process and all comments received, as an annex to the final document of the standard	July 2014
	Ratification by the Standards Committee and Board of Directors of the final document	July 2014
	Sending final document for approval to FSC International	July 2014
Communication plan	Communication of the process of review and transfer of the standard via mail and web	September 2012
	Communication to Consultative Forum	October 2012
	Publication the team of FSC Spain`s contact data so that all stakeholders can participate during the process of revision and transfer	September 2012
	Publication and dissemination of the drafts of the national standard revised and transferred to the new P & C (stages of public consultations)	February 2014 / July 2014
	Publication and communication of the adoption of the standard approved	2014 July/August 2014
	Dissemination of the final document to partners and stakeholders, by email, web and network	2014 July/August 2014
	Presentation of the new standard (owners, managers, forestry management,...)	September 2014/October 2014
	Workshops with certification bodies for the interpretation and application of the requirements of the new standard	October 2014-December 2014
	Disclosure of the new standard in media	July 2014/December 2014

Task	Specific activities	Estimated start/end date
Resolution of complaints and claims	Resolution of claims and complaints about the standard by the Coordinator of the process Resolution of complaints and claims not resolved by the FSC Conflict Resolution Committee	September 2012 / July 2014
Technical consultations	Inquiries about the process of review and transfer of the standard through the FSC Spain contacts Technical consultations on specific technical aspects of the principles, criteria and indicators	September 2012 / July 2014

6. Funding and resources available, and/or potential sources of funding:

Resources needed	Source	Amount	Confirmed?
Human resources: Project Manager of FSC Spain (Coordinator of the process) Standards Committee Members Expert Technical Advisors **Material resources:** Computer equipment Telephony Reprographics Consumables **Assists external:** Communication agency Advertising agency **Other:** Travel costs Accommodation expenses Overhead Other expenses	Strategic Fund of FSC IC	20% (10.000 €)	No
	FSC IC/FSC Spain	60% (30.000 €)	No
	Others funds	20% (10.000 €)	No

7. Coordinator and Chair

Please specify who will Coordinate and who will Chair the transfer process. These roles may be fulfilled by one or more people, and should be determined based on the needs of the Standards Development Group.

Please put on the top of this list the individual who is responsible for project oversight (the "Coordinator"). It is expected that this will also be the main contact for the FSC Policy and Standards Unit.

Name	Role	Contact
Silvia Martínez Martínez	Coordinator	s.martinez@es.fsc.org
Silvia Martínez Martínez	Chair	s.martinez@es.fsc.org

8. Standards Development Group

Given the nature of Forest Stewardship Standards in the FSC system, the Standards Development Group shall have three separate chambers representing social, environmental and economic interests, with a minimum of two representatives in each chamber, and equal number of people (or equal weighting) in each chamber. Decisions are made by consensus, defined as general agreement in favor of a proposal, plus the absence of a sustained objection to the proposal

8.1 Please provide the below information on the Standards Development Group. The resume should give brief details of their background and knowledge of the FSC system.

Environmental	Economic	Social
1) Name: Francisco Marín Pageo	**1) Name:** Pablo López Abelenda	**1) Name:** Luis Eduardo Molina Terrén
Organization: Socio individual	**Organization:** CERNA Ingeniería	**Organization:** CC.OO
Resume: PhD in Forest engineering (University of Huelva, 2007). Doctoral thesis: Forest management application on cork oak forest. (Rated Summa cum laude). Forest engineer (Polytechnic University of Madrid, 1989). Graduate in Cooperation. (Polytechnic University of Madrid, 1987). Professor in the University of Huelva (1995 – 2010) Teaching subjects: Forest Management, Land Planning, Forest Appraisal, Environmental Technology and Forest and Environmental Law. Training courses in the field of the sustainable forest management certification Professional development in the field of the sustainable forest management certification: Participation as environmental expert in FSC forest management certification audit in of SILVASUR (dossier 8297-ES) undertaken by. SGS Qualifor. November 2007. Lead auditor: Felicity Henman Weir. Participation as an external observer in several FSC audit certification Activities as a professor on FSC Courses Professor in the course "Responsible management of Mediterranean forests and FSC certification" with the theme "Management of cork oak forests." Organized by FSC-Spain. (September 2011).	**Resume:** Forest Engineer and, currently he is working as the coach in the certification area in the company "CERNA Ingeniería y Asesoría Medioambiental S.L.P.", a consulting firm established in Lugo (Galicia, Spain), founded in 2002 and which works in the field of Environmental Engineering (management, engineering and environmental consultancy). Firstly, it should be highlighted, that CERNA Ingeniería, has made forestal planning about 35,000 ha (95 forest management technical documents) since 2002, distributed between: Galicia (71,28%), Castilla y León (24,92%) and Asturias (3,80%). On the other hand, CERNA Ingeniería has established two Groups about Forest Management, "Galicia Norte" and "Occidente Astur", certified by the FSC system and CERNA is the holder of them, practising as Group Entity. Furthermore, Pablo Lopez has worked as regional director of FSC Spain in Galicia for a year and a half, holding, among other things, the coordination of the project "Bringing FSC certification for smallholders" integrated into the initiative CeFCo I, the support in the organization and development of the following projects "Responsible Forest Management: Forest Conservation and Rural Development" in Galicia and Asturias and "FSC certification as a driver of innovation for Rural Development: Valuation in the forest products market," the basic advice on the FSC system and institutional relations in Galicia, the organization and participation in various seminars and workshops, and collaboration in the development of other activities of FSC Spain as modifying some of the indicators of FSC forest management standards .	**Resume:** Forest Engineer and Master in Business Management and Marketing. Founding partner of FSC Spain, has participated in the development of national and international standards for over 10 years. Attended field testing of standards and indicators made those years by FSC Spain and visited private forest holdings at their request to see its relevance to the issue of standards and their implementation or their interpretations. He has participated in numerous conferences, seminars and training courses in FSC certification. Professional experience as a freelance in forest and environmental issues (4 years), environmental NGOs (7 years) and as Head of the environmental inspectors in the Community of Madrid (8 years), now working in the city of Madrid as Head of Department of Studies and Reports of the D. G. Centro Tecnológico de Valdemingomez and as permanent at trade union CCOO in the Secretariat of the Environment (3 years).

Environmental	Economic	Social
2) Name: Alberto Rojo Alboreca	**2) Name:** Luis Javier Sánchez Hernando	**2) Name:** Manuel de Luque Ripoll
Organization: Socio individual	**Organization:** Grupo ENCE	**Organization:** IROKO DFS
Resume: Ph. D. Forest Engineer, Associate Professor of forest mensurations and forest management for nearly 20 years. Coordinator of the research group "Sustainable Forest Management Unit" at the University of Santiago de Compostela, classified as a Competitive Reference Research Group under the Galician University System (2006-2009). Director of 7 Ph D Thesis (and other 3 in preparation), lider of 6 research projects funded with competitive grants (3 national projects and 3 regional projects) and 14 research contracts with administrations and/or private industry. Author of 28 papers published in scientific journals, 37 in others journals, 15 books, 7 book chapters, 48 communications in international congresses and 35 in national congresses. Author of 3 records in the Intellectual Property Registry (forestry application software). Member of the Working Group that drafted Spain FSC forest management standards, and of the Spanish FSC Board (February 2011-February 2012). Chairman of the FSC Galician Group, the only regional group in Spain.	**Resume:** Forest Engineer Ph.D. (UPM); Archaeologist (UNED); MBA (ESADE) During 12 years Forest Certification Coordinator at ENCE Group, acting as responsible for PEFC, FSC and ISO certifications. Forest Engineer Ph.D. (UPM); Archaeologist (UNED); MBA (ESADE) Now, Manager of Forest Sustainability for Ence. During six years member of the Board of FSC Spain, and representative of Ence at FSC-Spain and FSC International (trough subsidiary Norfor) Now, member of CEPI Forest Certification Committee in behalf of ASPAPEL, and Coordinator of Forest Certification Group in ASPAPEL During the last ten years, acting as teacher in different formation programs for forest auditors, formation seminars, and certification awareness programs for forest owners, public administrations and forest companies; many publications on forest certification as well as papers for different congress and conferences.	**Resume:** Forest Engineer (master in International Cooperation). Credited as auditor FSC SGS Qualifor. Relevant work experience: -1 year (until today) as a consultant and auditor freelance FSC. -2 years as a technician in the Spain FSC national initiative. -1 year as Executive Director of the ONGD Iroko development forest sustainable. -3 years of experience in private enterprise management of plantations (the last of them as director of Department). Other related experiences: 6 years as President of the ONGD Iroko DFS, including 10 how expatriate experiences in design, execution and evaluation of forestry projects of cooperation to the development in Togo and Venezuela.

8.2 Please provide the working Language(s) of the Standards Development Group:

9. Technical Experts

The Coordinator may appoint technical experts to participate in Standards Development Group discussions. These technical experts shall have voice in discussions but no formal role in its decision-making processes. Experts may also be needed to explore specific issues as they arise in deliberations by the Standards Development Group.

Please list below all the experts that will be included in the process. *Note: It is not expected that technical experts will be needed for a basic transfer of standards to the revised P&C.*

Name	Expertise	List of documents (ToR, work plan, documents produced)
Alfonso Doctor	Environmental issues Professor of the University of Huelva and member of the environmental NGO Ecologistas en Acción	
Miguel Ángel Soto	Environmental issues Head of the Greenpeace Forest Campaign	
Elena Domínguez	Environmental issues Coordinator of Responsible Consumer of Forest Products WWF Spain	
Carlos Real Rodríguez	Environmental issues Professor of ecology. Santiago de Compostela University	
Eduardo Tolosana	Economic issues Professor of Politecnic Madrid University	
Luis Diaz Balteiro	Economic issues Professor of Politecnic Madrid University	
Braulio Molina	Economic issues Galicia Owners Representative	
Sara García	Social issues Unión Sindical Obrera	
Franco de Sena Llobera	Social issues Rural development specialist	
Elisa Pardo Vegezzi	Social issues Specialist in the development of social IGI's	

Name	Expertise	List of documents (ToR, work plan, documents produced)
Jacobo Aboal	Forestry issues Xunta de Galicia	
José Antonio Candela	Forestry issues Junta de Andalucía (Environmental impact and forest fires)	
Rafael Serrada	Forestry issues Politecnic Madrid University	
Alfonso San Miguel	Forestry issues Professor of Politecnic Madrid University experts forest issues	
Irene Carrascón	Certification audit AENOR	
María Bartolomé	Certification audit SGS	
Marta Pascual/Mª Prieto	Certification audit Bureau veritas	
Leticia Vialettes/ Mateo Cariño Fraisse	Certification audit NepCon	
César Mancheca	Certification audit Control Union	
Isabel Ramos	Certification audit Soil Association	
Alvaro Trevejo	Certification audit BM Trada	

10. Consultative Forum

The Consultative Forum includes individuals and/or organizations reflecting the full range of stakeholders affected by the standard(s) under development.

There should be evidence that these groups support the outcome of the process, such as signed letters from a senior representative of the organization or individual as applicable.

It is essential that Non Government Organizations (NGOs) are engaged in the process where they exist, but this does not preclude relevant Government Organizations from contributing.

Please list the Consultative Forum on the below table. Some organizations may cover more than one interest, in which case note this on the table.

Interest	Organization/Individual	Contact details	Evidence of support for the process?
Economic (Forest owner)	Association Forestry sectorial of Galicia Asociación Sectorial Forestal Gallega (ASEFOGA)	Verónica Rodríguez Vicente Doutor Maceira 13-baixo 15.706 Santiago de Compostela Tel. 981-530-500 Fax. 981-531-724 Asefoga consulting consultoria@asefoga.org	FSC España member Interest justification
Economic (Forest owner)	Ecological Association Asociación Dehesas Ecológicas Huelva (ADEHECO)	Esteban Ortega Gata (Technical adviser in organic production) C/ Infante del Real, 18 B Aracena (Huelva) Tlf. 959 126 391 Fax. 959 126 825 esteban@adeheco.es	FSC España member Interest justification
Economic (Promotion and development of the sector of Cork, charcoal, wood - furniture and container)	Institute of Cork, wood and charcoal	German Puebla Ovando (General Director ICMC-IPROCOR) Tel. +34924003102 Fax. +34924003135 germanpuebla@iprocor.org	Interest justification
Social (member individual)	Vigo University	Juan Picos Marin Professor and researcher Dept. Engineering Natural resources and environment. Escola de Enxeñería Forestal Campus A Xunqueira s/n 36005 Pontevedra - Galicia - Spain Tel +34 986 80 19 47 jpicos@uvigo.es	FSC España member Interest justification
Enviroment (environmental NGO)	Greenpeace	Miguel Ángel Soto masoto@greenpeace.org	FSC España member Interest justification
Economic (in timber-producing forest managers & owners)	XEFOSNOR (Associations wood producers of Carino, Cedeira, Manon, As Samozas)	Presidente xefosnor@gmail.com	FSC España member Interest justification

Interest	Organization/Individual	Contact details	Evidence of support for the process?
Economic (Forest consultant)	INEVA Initiative in forest management	Rogelio Rodriguez Tato rgtato@gmail.com	FSC España member Interest justification
Economic (Forest consultant)	ALETROP Integral Engineering	Nicolás Portela m: +34 697 862 148 t: +34 982 551 944 info@aletrop.com	Interest justification
Social (forestry professionals)	Official College of forestry engineers of Galicia (COETFG)	Patricia González Pereira (president) R/ Sánchez Freire nº 64, 15706 Santiago de Compostela (A Coruña) Telf.: 981/524731, Telf. y Fax: 981/520077 coetfoga@forestaisgalicia.es	Interest justification
Economic (Forest consultant)	ASEFOR (Enxeñería Forestal ASEFOR S.L.)	Manuel Beiro manuelbeiro.asefor@gmail.com Business Revitalization Center -SEARA Polígono Panapurreira parcela nº1 15320 As Pontes Tf: 673 695 281	FSC España member Interest justification
Social (Public Goverment)	Conselleria do Medio Rural e do Mar	Jacobo Aboal Viñas C/San Lázaro s/n 15 703 Santiago de Compostela. A Coruña jacobo.aboal.vinas@xunta.es	FSC España member Interest justification
Social (Public Goverment)	Xefe do Distrito Forestal IV Barbanza	Alberte Piñeiro +34 626078924 xapit@yahoo.es	Interest justification
Environmental	Alcalá University	Miguel Ángel Zabala mdezavala@gmail.com + 34 918856411	Environmental expert
Economic	IPROCOR	Ramón Santiago Beltrán info@iprocor.org	Cork sector expert
Economic	ASFOSO Soria	Pedro Medrano asfoso@asfoso.com	Economic expert

Interest	Organization/Individual	Contact details	Evidence of support for the process?
Social	Unión General de Trabajadores (UGT)	Isabel Navarro Secretary for Climate Change and Environment	Social expert
Social	Rey Juan Carlos University	Pablo Martinez de Anguita	Social expert
Environmental/ Forest	Santiago de Compostela University	Ulises Diéguez Aranga	Expert in forest
Environmental/ Forest	León University	Fernando Castedo Dorado	Expert in forest
Environmental/ Forest	Vigo University	Juan Picos jpicos@uvigo.es	Expert in forest
Environmental/ Forest	Lleida University	Mirian Piqué Nicolau	Expert in forest
Environmental/ Forest	Head of Forestry Service of Lugo	Miguel Ángel Cela González	Expert in forest
Environmental/ Forest	Professor of the Santiago de Compostela University	Roque Rodríguez Soalleiro	Expert in forest
Social	President "Monte Vecinal en Mano Común" of Carballo. Friol- Lugo	José Manuel Yglesisas Espino yglesiasespino@yahoo.es	FSC España member Interest justification
Economic	Helena Jacques Assistant Director Bureau Veritas Certification	Bureau Veritas Certification Tel +34.912.702.117 Fax +34.912.702.276 e-mail helena.jacques.@es.bureauveritas.com	Socio FSC España Justificación interés
Social	Vice-president " Monte Vecinal en Mano Común" Áreas-Tui. Pontevedra	Manuel Pereira Diz Manuel.pereira.diz@gmail.com	Interest justification
Environmental/ Forest	Professor of León University. Forestry Engineering	Fernando Castedo Dorado fcasd@unileon.es	Interest justification
Environmental/ Forest	Professor of Santiago de Compostela University. Forestry Engineering	César A. Blanco chesiba@hotmail.com	Interest justification

Interest	Organization/Individual	Contact details	Evidence of support for the process?
Economic	Representative forest own " Regovello e Fontao", Foz- Lugo	José Manuel Romero Moreno despacho@rmabogados..com	Interest justification
Social	Individual Member by the Social Chamber of FSC Spain	Ramón Muñiz Perez ramuniz@ono.com	FSC España member Interest justification
Environmental/ Forest	Forest Engineer	Santiago Carreño Morales yagocm@gmail.com	Interest justification
Economic	Edelmiro López S.L. Trabada-Lugo	Santiago Montero Cabanas edelmirosl@gmail.com	FSC España member Interest justification
Economic	PROMAVAL (Valadouro e Alfoz wood producers association)	Maria J. Fernandez Diaz MARIADIAZ71@terra.es	Interest justification
Environmental	WWF Spain	Maria Melero. Forests Program. mmelero@wwf.es	FSC España member Interest justification
Economic	Eon Distribución S.L.	Antonio González Diego Eon Representative antonio.gonzalez@eon.com	Interest justification
All members of FSC Spain (camera economic, social and environmental) are incorporated			
Extensible to other experts and interested entities			

11. Communications Plan

Please describe how you plan to ensure that stakeholder have access to information related to the transfer process, and how you plan to engage them in consultation. Note that the communications plan needs to be culturally appropriate, taking into account access to email, literacy, etc.

The transfer process will be communicated to all members from the start of the work, until the conclusion of the process, as well as each of the stages. Communication is done through the website, by mailing and networks.

The phases of public consultation will be reported through the website of FSC Spain and by sending mails to members and to Consultantive Forum, which will be informed of the process and attached documentation submitted for consultation, and the way and the period within which they have to submit comments.

Once the final document is approved by FSC IC, will be disseminated to partners and stakeholders, through email, web and network. There will also be a day of presentation of the new standard, aimed at owners and forest managers, forest management, certification bodies, consulting and others.

12. Other elements of the transfer process under the responsibility of the Coordinator

12.1 Complaints and disputes

Complaints/disputes related to the content of the approved standard shall be responded to by the Coordinator, by providing an explanation of why a particular point of view was not incorporated into the final standard submitted for approval, and/or explaining how the point may be raised again in relation to future revisions of the standard.

Complaints/disputes related to procedural issues shall be responded to initially by the Coordinator. If the complainant is not satisfied with the explanation provided by the Coordinator, the complaint /dispute shall be addressed through the FSC Dispute Resolution process.

12.2 Record keeping

The Coordinator is responsible for maintaining the following records:

a) Approved proposal to transfer the standard;
b) Names and affiliations of members of Standards Development Group and Consultative Forum, and of other stakeholders that were consulted on the standards during their transfer;
c) Minutes of meetings held by the Standards Development Group;
d) Copies of public draft standards circulated for comment;
e) Copies of all comments received on public draft standards;
f) Summary of comments received in response to each public draft, together with a general response to those comments;
g) Copies of technical drafts;
h) The Standards Development Group report and all comments received on the Standards Development Group report;
i) A description of all departures from the specified procedures for standards development, and the actions taken in respect of those departures; and
j) The decisions of the FSC Board of Directors, FSC Executive Director and Policy and Standards Unit in relation to the requirements of this standard

NOTE: Since FSC FSC Spain and Portugal are analyzing the process for undertaking tasks on the development of an Iberian Standard (Spain and Portugal) that integrates both national standards. This process could be initiated once transferred each of the standards to the new structure of the FSC P & C, making harmonization of both documents, so that effect is given to FSC requirements and legal regional particularities, both social and environmental countries. So is requested incorporating this possibility in the process of transferring the national standards to the new P & C of FSC IC.